

HEIRNET VIRTUAL CONFERENCE FAQs

PLATFORM

What platform will the conference be held on?

The conference will be hosted using Zoom Meetings.

- *On each of the three conference days there will be three 120 minute sessions plus social meetings and events.*
- *Each session has three parallel strands: each with from 1-4 presentations.*
- *If possible, the presentations will be live. If not, we will play a pre-recording of such presentations for presentations that cannot be 'live'.*
- *We anticipate after their presentations that all 'live' presenters will participate in the break out discussion rooms, plenary session and review of the strand.*

Do I need to have a Zoom account to access the conference?

If you haven't used Zoom before, we recommend you register for a free account [here](#) and download the software onto your computer or device in preparation for the conference.

- *We strongly recommend that if possible you practice using ZOOM to familiarise yourself with its features to ensure full, active, hassle free participation in the conference.*
- *If you already have a Zoom account, please make sure you have downloaded the most recent update of the software.*
- *For the best experience we recommend participating on a computer or tablet rather than a smartphone.*

How secure is Zoom?

All meetings are encrypted with AES 256 bit GCM encryption. Zoom have made end-to-end encryption of meetings available to ensure a fully secure meeting environment.

- *The HEIRNET Virtual Conference will be passcode protected*
- *The waiting room feature will be applied to ensure the meeting is secure.*

BOOKINGS

When can I book for the conference?

Booking will open on Monday 26th April 2021 and stay open until Monday 2nd August 2021 for presenters/speakers and until Tuesday 23rd August 2021 for all other participants.

Can I book for the conference but not attend the live sessions?

Yes, you can book for the conference and not attend the live sessions. Pre-recorded presentations will be available if possible on a password protected page of the HEIRNET website after the conference.

Can I share my HEIRNET virtual conference login information with other colleagues?

Please do not: the HEIRNET conference has limited pre-booked spaces available. Each person will be listed individually and allowed into the conference only if they are registered to attend.

Do I have to register which sessions I would like to attend?

*You do not need to book your sessions in advance, you will receive all relevant Zoom links to the sessions 7-10 days prior to **Tuesday, 31st August** the first day of the live conference so you can choose which sessions you attend during the live conference.*

SESSIONS

When will I receive joining instructions for the conference?

*All links to access the sessions will be emailed to you by **Tuesday, 31st August** the first day of the live conference.*

Who do I contact if I do not receive the joining instructions?

If you haven't received this email by Friday 20 August 2021 please call +44 (0) 1904 702165 or email sarah.welsh@mosaicevents.co.uk.

I cannot access the event, what should I do?

If you are having trouble accessing the event on the day, please call +44 (0) 1904 702165 or email sarah.welsh@mosaicevents.co.uk.

QUESTIONS & DISCUSSIONS

Will there be an opportunity to ask questions and be involved in discussions during a strand?

- *Delegates can ask questions at the end of each strand's presentations.*
- *Breakout rooms will also enable group discussion and feedback involving possible presenter participation.*
- *Each strand's organisers can also arrange full audience discussion and a summative plenary*

RECORDINGS

Will recordings of the presentations be available after the conference?

If possible, each strands' presentations will be available after the conference to conference delegates via a password protected website page. Further details on how to access the recordings will be sent after the conference.

Will the sessions' Q&A, discussions and plenary be recorded and available after the conference?

They will not be recorded.

SOCIAL

Can I promote the conference on social media and what is the hashtag for the event?

Yes, please feel free to post about the event using #HEIRNET21 @heirnet and direct anybody that is interested to www.heirnetonline.com

CONFERENCE PARTICIPATION CERTIFICATE

Will I receive a CP certificate after the event?

CP certificates will be provided after the conference and downloadable via email. We will not be providing printed certificates.

If you have any further questions, please contact Mosaic Events at +44 (0) 1904 702165 or email sarah.welsh@mosaicevents.co.uk.